

Two Rivers Special Road District  
Board of Directors Meeting  
January 25<sup>th</sup>, 2023

The meeting was called to order by President Megan Tucker, at 6:00 p.m. on Wednesday, January 25th at the Sunriver Library, in the Sunriver Business Park & via Microsoft Teams.

In attendance:

Joe & Megan Tucker, Heather Johnson, Savannah Stein, Arleigh & Kerry Coons, Michelle & Steven, Via TEAMS: Patty Smith, Nicole Phelps

The group reviewed the minutes from the prior board meeting. Megan motioned to approve the minutes. Heather seconded the motion. All were in favor of approving the minutes.

**Public Testimony**

No public testimony.

**Treasurer Report**

Our ending account balance as of the last meeting was \$31,887.59

We had no income this month.

We had two expenses: Check 9999 - \$1,300 Johnson Dump Truck Services for storm clean up and Check #1225 – \$43.91 State of Oregon Government Ethics Commission.

Current account balance as of 01/24/2023 is: \$30,543.68

Bills to be paid: Special Districts Insurance Services \$1,309.00.

Megan motioned to pay the expense. Heater seconded the motion. All were in favor of paying the bill.

**\*\*Please see attached treasurer report for full report.\*\***

Community members asked if we just have a regular checking. Suggested looking into Money Market, as the interest rates are pretty good right now.

**Old Business**

**Road Maintenance**

Megan drove the roads and noticed the areas we put pit run are holding up pretty well, you can see a big difference there aren't any ruts and it's more solid then non applied areas. Megan mentioned that how the roads are holding up where the pit run was applied is something to think about come spring maintenance talks. Steven mentioned that at the end of the spread it was a little rutted. Heather explained this was due to the product thinning as it was being spread out.

Megan contacted SDAO about snow being pushed across the street and into easement. They recommended she contact the Deschutes County Road Department. Megan spoke to Cody at the county and he stated that it is a liability to push snow into easements as it's considered a hazard. They stated

they will send a letter to the offenders and if the behavior doesn't stop, they will have the snow removed and bill the home owner. The road department was going to send a letter draft to Megan for approval. Megan asked the community for permission for the board to discuss the draft and sending the letter outside the meeting. It was approved. Kerry mentioned the homeowner may feel singled out, Heather explained that the board isn't singling anyone out and the knowledge received from the county road department was good for everyone to know.

#### **Open Board Position**

Megan asked if anyone was interested, no one showed interest again.

#### **New Business**

##### **Board Positions & Oath of Officers:**

Megan shared the summary of each positions responsibilities and explained that to align with the other districts in the area we are to select or appoint positions to board members each January. Megan asked Heather which position she wanted, Heather stated she was happy to do anything expect president. Megan mentioned she didn't mind being president and was just getting the hang of it. Heather stated that Megan should remain in the president role. Heather asked if she could keep the treasurer role, but if someone was interested later on and wanted that position could she transition into the secretary role, Megan agreed that would be fine. Discussion was had about which role was the least time consuming and the board agreed it was the treasurer. Megan will remain president for 2023 & Heather will remain Treasurer for 2023.

Megan and Heather both took the oath of office.

##### **Budget Committee Appointment and schedule discussion:**

Megan explained that we needed to appoint a new budget committee member. It was asked what the role entailed and Megan explained that it was to help create a budget for the upcoming year. Megan explained the role could require drafting documents, sending out budget notices and working with the board to approve the budget. The role would consist of several meetings. It was also discussed that the role was for a 3 year term and the member would need to be willing to commit time. She explained that at this time Doug was on the committee and this was his last year. Since we only have two board members we'd need to select one more person for the committee. Kerry, Nicole and Steven showed interest. Discussion was had as to who each board member wanted on the committee and their reasons for or against the other person's selection. Since the board couldn't come to a quorum, it was decided that those interested would be given an application, much like the board position requires and the decision would be based on the applications at the meeting in March. The calendar of budget required items will also be discussed at the March meeting. Megan asked for the communities' comments before closing the topic. Patty said she endorsed whatever role Steven was applying for. Nicole mentioned she could commit the time for this position as it didn't require as much as her previous board position. Arleigh thinks Kerry would be great, he is good at creating budgeting spreadsheets. It was also mentioned that last year the budget meeting got to heated and over complicated. It was said that whoever is in the committee position needs to be open minded and keep things simple.

### **Mail Boxes on Lazy River**

Lazy River Road District contacted Megan about the mailboxes at the end of Lazy River. They are becoming a hazard to both those checking their mail and the mail delivery person. Their road district board has drafted a letter to the Post Master asking for a meeting with the Post Master to discuss a solution to the current issue. Lazy River has proposed possibly having the mailboxes be moved to the appropriate road district, as an example move ours to our road district area, Shawnee to theirs, etc. or removing all single mail boxes and putting in community locking box banks at their current location on Lazy River. Megan reviewed the cost of locking boxes that she was given by Lazy River Road District. A locking box would cost about \$200 per property IF they choose to have one. The letter draft will be sent to the each road district/HOA boards for approval and signing. The proposal is in the very beginning stages and Megan will share as she hears more.

### **Open Forum**

Heather participated in a discussion about the road conditions on the part of Whittier that is outside our district boundary. Heather explained to those that were in the discussion that there wasn't a road district for that portion and that our board has tried to get that area annexed in, but received push back as the residents in the area don't want to pay the extra tax. Heather provided our meeting date and location and invited those interested. She also advised that if someone wanted to lead contacting the county and getting the ball rolling towards that area joining ours, the board would be happy to support them, but couldn't take on the task. It was mentioned that in the past no one was interested from that part of the community due to the cost associated. Megan did some research and found that is broken into several subdivisions, and isn't sure if it would be all or nothing to get them annexed. Megan stated that from her understanding/research the process would have to go to election, unless every homeowner agreed. It has been talked about for years, but no action ever taken.

Steven mentioned that instead of putting money towards rock and dust abatement could we purchase our own grader. Discussion was had that while it's a great idea, it's not really realistic. A few points Heather and Megan made were that not just any community member could operate it, the person would need to have proper training, insurance etc. Another point that was discussed was where would it be stored. Megan also explained that even if we had our own, we couldn't just grade whenever, we'd still have to follow a grading schedule like with our current contractor. Steven mentioned it would be nice to have for heavy snow times so we could get roads cleared right away instead of waiting for the plow to come. Heather told Steven since it was his idea, he could source and price graders. Suggested there is a county auction and since he had county connections, he could do that research. Patty provided the site.

### **Next Meeting Date**

The next meeting has been set for Wednesday, March 1<sup>st</sup> @ 6:00PM at the Sunriver Library and via Teams.

There being no further business, meeting was adjourned at 7:03 p.m. by President Megan Tucker.

Respectfully submitted,  
Megan Tucker/Heather Johnson  
Two Rivers Special Road District President

**Two Rivers Special Road District**  
**Treasurer's Report**  
January 25th, 2023

Our ending account balance as of last meeting was: \$31,887.59

*Income:*

None

*Expenses:*

- *Check #9999 - \$1,300 Johnson Dump Truck Services for storm clean up*
- *Check #1225- \$43.91 State of OR Government Ethics commission*

Current account balance as of 01/24/2023 is: \$30,543.68

*Bills to be paid:*

- Special Districts Insurance Services \$1,309