

Two Rivers Special Road District
Board of Directors Meeting
March 1st, 2023

The meeting was called to order by President Megan Tucker, at 6:02 p.m. on Wednesday, March 1st, 2023 at the Sunriver Library, in the Sunriver Business Park & via Microsoft Teams.

In attendance:

Joe and Megan Tucker, Heather Johnson, Doug and Cherie Hanson, Arleigh and Kerry Coons, Steven and Michelle. No one present via Teams.

The group reviewed the minutes from the prior board meeting. Heather motioned to approve the minutes. Megan seconded the motion. All were in favor of approving the minutes.

Public Testimony

No public testimony.

Treasurer Report

Our ending account balance as of the last meeting was \$30,543.68

We had two Tax turnover checks. One for \$.39 & one for \$.05.

We had two expenses: Check 1226 – Special Districts Insurance - \$1,309.00 & Check 1222 – Cherie Hanson for \$33.80 for reimbursement for sign supplies.

Current account balance as of 02/27/2023 is: \$29,201.32

Bills to be paid: Post office box renewal \$194.00, La Pine Equipment- Invoice #32620806 for snow renewal 01/01/23 - \$400 and La Pine Equipment – Invoice #32620785 for snow removal 12/01/2022 - \$270.00.

Megan motioned to pay the expenses. Heater seconded the motion. All were in favor of paying the bills.

Please see attached treasurer report for full report.

Old Business

Road Maintenance

Chris Doty from the Deschutes County sent us a draft of letter for the board to approve for the resident that is/was pushing snow in the roadway. Letter was approved by the board and sent from the county on 2/27/23. It was noted that it has gotten better and might not be an issue going forward but letter is to ensure no possible issue next year.

Megan mentioned that last year we were talking about grading at our March meeting, and our first grade was late April. It was discussed that we aren't close to discussing grading this year due to the recent snow fall. It was asked why the decision was made to plow recently. Megan stated that Mike had called and said he'd be in Pinewood Estates, it is cheaper for us to have him out when he's already in the area. Megan asked Heather her thoughts, and it was decided that we'd have him plow, in hopes it would

help the thawing process. It was noted that the decision isn't made lightly and is considered before approving.

Megan spoke with Rodney and he was onboard to grade for us again this year. He will send over an estimate, but was projecting the cost would be close to last year's cost. Kerry asked how much we paid for grading last year and how many times that included. We paid him \$3,150 for grading and \$300 to spread the pit run last year. Vote was taken and approval in place to use Rodney again. Heather is to work on getting estimates for pit run and rock prices. Megan had asked Rodney about Steven's suggestion for bigger rock, Rodney said that was a good option if money wasn't a factor, but with the limited budget we have to work with, his suggestion remains with pit run and ¼-. Megan approved Johnson Dump Truck Services to haul rock etc. as needed.

Megan asked Doug if he planned on holding a Road Committee meeting, and he asked if it was really necessary. Discussion was had that at this time the committee isn't needed but could be revisited later.

Megan asked if we should allow the opportunity for homeowners to purchase rock for the roadway in front of their homes. Heather stated she'd like to see the option available. Options/discussions will be coming at the next board meeting.

Megan asked that Heather have an updated version of the accounting spreadsheet so we could make decisions for spring maintenance at the next meeting.

Open Board Position

Megan asked if anyone was interested, no one showed interest again.

Budget Committee Appointment and schedule discussion:

Megan explained that after the last meeting Nicole had withdrawn interest. Megan sent applications to Steven and Kerry, Kerry returned his. It was asked if there was any other interest and there wasn't any. Megan nominated to appoint Kerry to the committee and Heather seconded it. Kerry accepted the nomination. This is a 3-year term.

Megan discussed that we also needed to appoint a budget officer. In the past the Treasurer did the role. Kerry asked what that entailed. The budget officer is appointed by the board of directors and is the one who prepares or supervises the preparation of the budget document, ensuring notices go up, and documents filed on time. Kerry was interested in the position. The board appointed Kerry to be the budget officer for this year. In the discussion, Kerry asked if the budget committee was able to meet before presenting the budget to the community. That way a thorough review the budget could be made. Megan believed the meeting had to be open to the public, but said she'd inquire with SDAO. Kerry and Arleigh mentioned that other boards/government offices met and developed a budget before presenting it to the public for approval. Megan to follow up once she speaks with SDAO.

The schedule was set as follows:

Publish 1st notice of budget committee meeting no more than 30 days before meeting: March 26th

Publish 2nd notice, at least 10 days before the meeting:

Budget Committee Meeting: April 26th at 6 pm at the Sunriver Library

Publish Budget Hearing, 5 to 30 days before hearing:

Hold Budget Hearing (Typically May): May 8th at 6 pm at the Sunriver Library

Board Meeting to enact resolutions to adopt budget: June 7th Board meeting
Submit tax certifications documents to assessor by July 15th

Mail Boxes on Lazy River

Greg the Treasurer for LRSD put together a meeting with the Community Liaison for the Post Office. In attendance were the LRSD board, Heather, Pinewood Estates HOA and RD board members. It was discussed the cost associated to having community boxes. If we were able to move our boxes to our community it is estimated that it would cost the community approx.. \$20,000 which includes the costs of the boxes, surveying of roads, creating a location to put the boxes, concrete for the pad for the boxes, etc. After the meeting we received an email that saying that the Post Master won't approve the moving of the mailboxes into the different districts. Greg is not satisfied with the decision and is challenging why the boxes can't be moved. Megan mentioned that this issue is not that of the road district and that our tax monies collected are to be used for our roads ways. If a community member would like to head the project/discussion with LRSD, please let us know.

New Business

No new business discussed at this time.

Open Forum

Steven brought up that Husky is bad and mentioned that the pit run isn't holding up now. He also stated it's the shortest road in the district and the worst. Megan stated she understood, but there isn't anything that we can do at this time and we need to wait for spring to grade. It was also mentioned that based on a suggestion last year the board has prioritized roads and Husky is a priority as discussed last fall when rock was going to be laid, but early weather prevented it. Megan reminded Steven that most the roads in the district are bad right now and it's part of the course from going from winter to spring. Steven asked why the county can't pave our neighborhood and mentioned that through research he's noticed that a majority of other districts are paved. Megan talked about California roads and being paved but not maintained. Heather reminded that during the meeting that Commissioner DeBone participated in, it was asked several times why the county can't help. He explained that the county has more roads than dollars. Doug mentioned that the issue right now is water and that it doesn't have any place to go. Arleigh suggested that Steven could put up advisory signs stating the road is crappy in hopes to deter traffic.

Steven also mentioned the new construction in the area and how that is impacting the roads.

Kerry mentioned that he's not convinced that ¾- is the solution, based on the current condition of Wolf and how it has deteriorated. Arleigh mentioned Wolf is holding up better than some of the other roads in the district. Cherie mentioned she thinks the deterioration is being caused by the excess moisture we've had this year as opposed to other years.

Megan discussed the need for a mix of dust abatement, pit run and rock to build a solid road.

Doug suggested that we wait until after the spring grade to make any decisions about putting down rock or pit run. Megan mentioned that the grade and application at the same time is more cost effective.

Michelle asked if we could have Chris Doty meet with us and advise on his suggestions for the road.

Next Meeting Date

The next meeting has been set for Wednesday, April 5th @ 6:00PM at the Sunriver Library and via Teams.

There being no further business, meeting was adjourned at 7:09 p.m. by President Megan Tucker.

Respectfully submitted,
Megan Tucker/Heather Johnson
Two Rivers Special Road District President

Two Rivers Special Road District
Treasurer's Report
March 1st, 2023

Our ending account balance as of last meeting was: \$30,543.68

Income:

- 01/04/23: Tax turnover- \$0.39
- 02/02/23: Tax turnover- \$0.05

Expenses:

- Check 1226- Special Districts Insurance -\$1,309.00
- Check 1222- Cherie Hanson - \$33.80 reimbursement for sign supplies

Current account balance as of 02/27/2023 is: \$29,201.32

Bills to be paid:

- Post office box renewal - \$194.00
- La Pine Equipment inv# 32620806: Snow removal 01.01.23- \$400.00
- La Pine Equipment inv# 32620785: Snow removal 12.01.22- \$270.00