

Two Rivers Special Road District
Board of Directors Meeting
December 7th, 2022

The meeting was called to order by President Megan Tucker, at 6:00 p.m. on Wednesday, December 7th at the Sunriver Library, in the Sunriver Business Park & via Microsoft Teams.

In attendance:

Joe & Megan Tucker, Zach & Heather Johnson, Doug & Cherie Hanson, Kerry & Arleigh Coons, Michelle & Steven, Jack. No one present via Teams

The group reviewed the minutes from the prior board meeting. Megan motioned to approve the minutes. Heather seconded the motion. All were in favor of approving the minutes.

Public Testimony

No public testimony.

Treasurer Report

Heather presented the treasurer's report. Our ending account balance as of the last meeting was \$7,622.68.

We received 4 checks, \$24,419.42 deposited at the branch, \$0.57 deposited via mobile app, \$0..57 deposited via mobile app, and \$0.16 deposited via mobile app.

We had 2 expenses paid. Check 1223 for \$140 paid to SDAO for membership dues & check 1224 \$15.70 paid to Megan Tucker for reimbursement for certified letters.

Current account balance as of 12/07/2022 is \$31,887.59

Bills to be paid include Johnson Dump Truck Services for storm clean up \$1,300 and State of Oregon Government Ethics Commission \$43.91. Megan motioned to pay the bills as presented. Heather seconded the motion. All were in favor.

Please see attached treasurer report for full report.

Old Business

Road Maintenance

Mike plowed. The determination was made by snow accumulation and what Shawnee and Lazy River were doing. Pinewood portion was missed, will be brought to Mike's attention. Kerry shared concern about the width that was plowed. Megan stated she would discuss that and ask if they can go wider.

Speed Signs

Signs have been installed. Thank you, Joe and Megan!

Megan's Re-appointment 3 Year Term

Heather submitted a request to reappoint Megan to the county. It has been placed on the commissioner's agenda and will be voted on at their 12/14 meeting for approval.

Open Board Position

Megan asked if anyone was interested, no one spoke up.

Easement encroachment:

The boulders and poles have both been removed. It was mentioned that there is some concern with easement use for personal snow removal. We remind everyone that snow needs to stay on your property. Discussion was had that the board will speak with legal about options such as creating an ordinance, and if violated the person will be fined. The board made it clear that this is not the option they want to use, but everyone needs to be respectful of their neighbors and keep their snow on their property. Pushing snow into the roadways and road easement causes traffic concerns for emergency vehicles etc. It was mentioned that maybe neighbors could work with those pushing the snow into the roadways and come up with a solution, if they didn't mind sharing their property. During this discussion it was asked if the plow driver could do a 3rd pass on Mayfield/Robin corners where snow berms and not going wide enough are a concern.

New Business

No new business at this time.

Open Forum

In January we'll be deciding each board members position for the upcoming year. Heather read the proposed oath that the board members will need to take: "I do solemnly swear (or affirm) that I will faithfully discharge the duties as an appointed board member of the Two Rivers Road District to the best of my abilities in accordance with the established By-Laws. I further swear (or affirm) that I shall recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public meeting. I shall abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels."

Megan motioned to adopt it. Heather seconded the motion. All were in favor. Thank you Arleigh for your help with the oath!

In January, we will also be discussing the budget committee during the Jan meeting. We've been provided a timeline for when budget items need to be completed and will be following that this year. The current 22-23 budget committee consists of The board (Megan& Heather) & Doug. Reminder from last year: The budget committee is made up of equal number of board members and board appointed registered voters of the community. The board will be appointing one budget committee member from the community this year. We will also be appointing a new member and budget officer- which Megan explained is responsible for creating a proposed budget. Megan asked if there was any budget committee interest and Steven said maybe.

Steven spoke to Chris Doty-County Road Chair. He offered some suggestions for road building such as 3in for base and 5-6 in of 3/4- for top and said Chris would be happy to meet with the board to discuss further. Megan and Heather will schedule something closer to spring.

Kerry asked if we could find out what Pinewood uses at it seems to hold up well. Doug mentioned he was told previously that it was material dug out when the pond on Shawnee was made. In the past Mike had mentioned pea gravel and cinders for lower cost options.

Next Meeting Date

It was discussed that the library is booked for the 2 weeks around the Jan meeting. It was decided that the meeting will be held at Zach and Heather's house.

The next meeting has been set for Wednesday, January 4th @ 6:00PM at Heather & Zach's house. The address is: 54765 Robin Ln.

There being no further business, meeting was adjourned at 6:43 p.m. by President Megan Tucker.

Respectfully submitted,
Megan Tucker
Two Rivers Special Road District President

Two Rivers Special Road District
Treasurer's Report
December 7th, 2022

Our ending account balance as of last meeting was: \$7,622.68

Income:

- Check #493198 in the amount of \$24,419.42 deposited at branch
- Check #493467 in the amount of \$0.57 mobile deposit
- Check #493477 in the amount of \$0.46 mobile deposit
- Check #494224 in the amount of \$0.16 mobile deposit

Expenses:

- *Check #1223 \$140 SDAO membership*
- *Check #1224 \$15.7 Megan certified mail reimbursement*

Current account balance as of 12/07/2022 is: \$31,887.59

Bills to be paid:

- Johnson Dump Truck Services – storm clean up \$1,300
- State of Oregon Government Ethics Commission- \$43.91