

**Two Rivers Special Road District
Board of Directors Zoom Meeting
June 2, 2021**

The meeting was called to order by President Lorna Turner, at 6:04 PM on the Zoom platform.

In attendance: Lorna Turner, Megan Tucker, Nicole Phelps

Approval of prior Meeting Minutes:

Lorna motioned to approve the last meeting minutes, Megan 2nd motion.

Treasurer's Report:

See attached full report from Megan.

Our account balance as of last meeting: \$29,772.05

Income received: 1 property tax check amount \$7.95 Deposited

Paid expenses: LaPine Equipment rock & grading \$14,033.96

Paper statement fee \$2.00

Zoom Platform \$14.99

Current account balance May 31, 2021: \$15,727.05

Bills to pay: Lapine Equipment grade prior to dust abatement \$1,455.00

Envirotech for dust abatement \$5,144.88+\$5,139.06=\$10,283.94

*Nicole joined meeting late

Old Business:

Road Maintenance

Dust abatement is down. Not done to the standard we expected. Lorna points out we have come a long way to improve the road conditions. Megan shared her opinion and why she is unhappy with the job LaPine Equipment has done. The second grade Mike did before dust abatement went down, mixing the newly placed gravel into the road, made the roads more uneven.

Lorna suggested we wait until after Memorial Day weekend to contract work from Mike so he is not too busy to return our calls if we have a problem or concern. Lorna prefers to let them do their job, as hired. Megan points out they are not doing what we ask them to do: grade the roads deeper to remove potholes.

Group discussed how to move forward with Mike to get what we want and pay for as a district. We discussed road conditions after grade at intersections. Megan suggested we have a meeting with Mike in person, to re-discuss the expectations for next year. We have offered to have utility lines marked for Mike, so he can grade to our requested depth, but he doesn't

respond. We would rather pay the extra cost to have the grade done correctly.

Mike did not return district calls that were made to him, prior to dust abatement going down. We discussed our disappointment as a group, and some feedback from the neighborhood. We will speak to Mike so there is a clear intention, again, for next year. The roads will need deeper grading to remove potholes, regardless of extra cost.

Group discussed road traffic.

Newsletter

Megan needs rock quotes from Nicole to move forward and print, distributing by the end of June.

5 Year Tax Option

Group discussed road product options, materials inflation, and Nicole will continue to work on a tax measure for November's ballot.

Adopt Budget for 2021-2022

Lorna moved to adopt the Budget for 2021-2022, Megan asked for a second motion to adopt, Nicole 2nd. Budget is adopted for 2021-2022

* We would like to note that we held a budget meeting last month- the meeting that determines how the next year's budget will be spent- and we had no attendance from the district other than the Board and Budget officers. Once the Budget has been adopted, that is how the funds will be spent. Community input is only useful before we adopt the budget.

New Business:

Replace Damaged/Missing Street Signs

Group agrees to replace missing street signs on Mayfield/Powell, and on Powell/White Oak. Signs were knocked down by Joe when he was operating his backhoe for unauthorized snow removal.

* Add note: signs are gone and will need to be replaced, Nicole looked for them after the meeting.

Will order replacement signs, and ask the road maintenance crew to help install them.

Open Forum:

Lorna requested we skip July's meeting, all agreed.

Group discussed purchasing speed signs. We will price and revisit. Nicole mentioned Tiffany L. said she can get signs, we will ask her about her source.

More discussion about the lack of quality of road work this year. We need better communication with Mike and we need him to respond if we have a concern about work being done, in the moment, not after the fact.

Nicole asked Megan about filing LB50 and Budget Resolution, and where to find a previously

sent email. Megan informed this paperwork should have been filed with the last meeting minutes in May, so Nicole will add to June's minutes.

Next Meeting Date:

The next meeting is set for Wednesday August 4, 2021 at 6:00 PM on the Zoom Platform.

There being no further business to discuss, Lorna motioned to adjourn the meeting at 6:48 PM.

*Added after meeting adjourned:

Lorna added 3 more neighbors to the email list.

Nicole spoke to Tiffany Lane about annexation. She has 12 of 13 neighbors interested in moving forward. Nicole sent her info so Tiffany can proceed with Deschutes County Legal Counsel.

We forgot to motion to approve to pay expenses for LaPine Equipment and Envirotech. Lorna motioned to pay expenses, Nicole 2nd motion.

Respectfully submitted,
Nicole Phelps
Two Rivers SRD Secretary

Two Rivers Special Road District
Treasurer's Report
June 2nd, 2021

Our ending account balance as of last meeting was: \$29,772.05

Income:

- We received 1 check from the county for property taxes:
Check # 471327 – Dated 05/06/2021 – \$7.95- Deposited 05/21/2021 Via Mobile App

Expenses:

- 04/29/2021 – Paper Statement Fee - \$2.00
- 05/21/2021 – Check #1205 - La Pine Equipment, Inc. – Rock and Grading - \$14,033.96
- 05/22/2021 – Debit Card – Zoom Platform - \$14.99
- 05/27/2021 – Paper Statement Fee - \$2.00

Current account balance as of 6/31/2021 is: \$15,727.05

Bills to be paid:

- Bill from La Pine Equipment for grading prior to dust abatement \$1,455.00
- Bill from Envirotech for dust abatement - 2 invoices - \$5,144.88 +\$ 5,139.06=\$10,283.94

Other Updates:

Bank is still charging us a paper statement fee even though I changed it to online statements back in April. Will follow up with the bank.

Respectfully submitted,
Megan Tucker
Two Rivers Special Road District Treasurer